



Thank you for your interest in my Trunk Show! I'm honored to know that you would consider showing my sample quilt designs in your shop. I hope that your customers like them also!

Below is the basic Trunk Show information and requirements. I'm letting you choose the samples you would like rather than having a set grouping of samples that travel together. This allows you to tailor your Trunk Show to the interests of your customers! Because of this, some samples that you request may not be available on your preferred dates. However, I'll do my best.

If you have other questions, please contact me via email, phone or fax.

k_kuske@yahoo.com

719-686-9146 (phone)

719-687-3482 (fax)

Trunk Show Requirements

1. Sample quilts are available on a first-come first-serve basis, so please plan ahead & reserve your show as soon as possible. During certain times of the year, we are scheduling shows 2-3 months in advance.
2. Trunk shows are scheduled for a maximum of 3 weeks (not including shipping time) and must be returned to Machine Quilting Services (MQS) by the scheduled return date. Your packing slip will include shipping instructions. Please return your trunk on time so that others can enjoy their shows according to schedule.
 - a. Please note: there is a \$10 service fee for each day late.
3. Trunk shows require a 20 pattern minimum order; you may choose any combination of Karen's patterns in placing this order. The shop is required to pay up front for 20 of the lowest priced patterns (\$100.00) to have the trunk show shipped. The balance due (if any) will be charged to the shop's credit card at the end of the show - after the shop owner chooses the 20 or more patterns to purchase.
4. The Trunk show will be shipped one week before the shop is scheduled for the Trunk show via UPS Ground with tracking. MQS will pay for the shipping to the Shop.

5. The trunk show contract must be completed, signed and sent back to MQS before the trunk is shipped to the store.
6. Included with the trunk show will be 12 patterns of each quilt in the show. After the show, the shop shall choose the 20 patterns to purchase. This allows the shop to buy the most popular patterns of the show.
7. The shop will also have the option to purchase more of the patterns which were sent along with the show. The shop sends back to MQS the patterns it does not want to purchase (not including the 20 minimum requirement).
8. The Shop will pay for the insured shipment back to MQS via UPS Ground, with tracking.
9. All shows come with a packing list. Please review it when the show arrives at your store to verify that you received the samples and patterns listed. Save your packing list to make sure you have returned all the samples and unsold patterns shipped to you.
10. All shows have an insured value, which you will find on the trunk show's packing list. When you return a show, you must insure your shipment for the amount of the show's stated value and provide a tracking number to MQS.
11. Please note that you are responsible for any lost, stolen or damaged samples and patterns, and all samples must be returned in good condition.
12. Please do not display the Trunk Show in direct sunlight, as this causes fading. We trust you to honor our request to keep them in their best possible condition for others to enjoy after you.
13. The Shop is responsible for security and condition of the Trunk Show samples. The shop will notify MQS of missing or damaged quilts immediately upon receipt of the samples.
14. When return-shipping the trunk, please ship the samples in the same manner that they arrived, enclosed in the cotton pillow case and then in the plastic bag. Please use care; make sure packaging can withstand normal shipping transit.
15. You will be required to ship promptly on the scheduled ending date.

Thank You! We hope to arrange your Trunk Show soon.



Trunk Show Contract

Store name _____ Contact _____
Address _____
City _____ State _____ ZIP _____
Phone _____ E-mail address _____

Credit Card Info (for damage deposit, patterns purchased, and late fees):

Card Type _____ Name on Card _____
Card No. _____ Expires _____
Card code (on back) _____
Card billing address _____
Credit Card Signature _____

Please read "Trunk Show Requirements" and agree to the following terms. Please review the information below to make sure it's correct. Then sign this contract and fax or e-mail it to Machine Quilting Services (MQS).

1. Our show is scheduled for the following dates: _____ to _____.
2. I will ship the trunk show back to MQS on _____ to arrive by _____. I will send the shipping tracking number to k_kuske@yahoo.com.
3. I will e-mail or fax our pattern order (minimum 20 patterns) to MQS on or before _____ (two days after the show). Please e-mail or fax your completed pattern order to k_kuske@yahoo.com or fax to 719-687-3482. Our downloadable order form is available on the "wholesale" page of MQS website: www.machinequiltingservices.com.
4. I understand that I am responsible for paying shipping and insurance costs (\$ Value per the packing slip) to ship the trunk show back to: Machine Quilting Services, 223 Rutgers Place, Woodland Park, CO 80863.
5. I understand that I'm responsible for any lost, stolen or damaged samples and patterns, and all samples and patterns not purchased must be returned in good condition. My credit card above serves as a security deposit against loss, damage or late return of the Trunk show in the amount of \$300.00. My credit card above also serves as payment of all the patterns I choose to purchase (a minimum of \$100). I authorize MQS to charge my credit card accordingly.

6. Please re-pack the show with care and just as you received it, using the pillow case(s) and plastic bags. If you must replace the box, make sure it is sturdy and large enough to ship samples on the foam noodle.

7. Trunk Show Contents:

8. Feed Back

MQS would be very interested in your comments on how the trunk show went. How did your customers like it, or not. How were the patterns received. How many patterns sold during the show. We would appreciate your call to Karen (719-686-9146) or e-mail to k_kuske@yahoo.com

I have read and understand the Trunk Show Requirements and agree to the terms as stated above.

Store Manager's signature

Date

Karen Kuske for Machine Quilting Services

Date